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Sent: Thursday, May 22, 2014 12:14 PM
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Subject: DOH-EPA Working Sessions - Final Details
Attachments: 140522 DOH-EPA Program Schedule.docx

Hi All:

As a follow-up to our call on Tuesday, 5/20, this is a reminder about: 1) West Maui talks, 2) supplemental materials, and 3) final changes to the overall program schedule.

- 1) West Maui Talks – For each CWB section, and SDWB and WWB if applicable, please prepare a 3-5 minute West Maui talk for the Tuesday, June 3 (Day 1 @ 2:45 pm) “Pulling it All Together” session. The 3-5 minutes should cover what data/material each section/ program has on West Maui, what the West Maui priorities are, and any obstacles envisioned in West Maui. It is up to you whether you would like to just give a talk or prepare a couple of ppt slides. If you have any ppt slides, please email them to Ellen (I hope that is okay Ellen!).
- 2) Supplemental Materials – We will be compiling a supplemental materials packet to provide to attendees along with the program schedule. If your session requires pre-conference reading, please forward those documents to me so I can compile them. So far I have supplemental information from Randee, and a suggestion that Scott Murakawa provide supplemental information for the Day 2 afternoon session. Randee, would you please remind Scott what information that was?
- 3) Overall Program Schedule – If anyone sees changes needed to the program schedule, please let me know. The most recent version of the program schedule, including Ellen’s changes and enforcement track modifications, is attached. Any changes to the content or presenters for the individual sessions need to come from the session leads (i.e., Ellen, Randee, Hudson, and Greg T.). Please forward changes needed by redlining either the program schedule itself or your individual session agendas. Email any changes to the program schedule to me by Tuesday, May 27. I will send the final program schedule to all attendees on Wednesday, May 28.

The Engineering Section has graciously volunteered to help with room/ IT set-up. If you have any suggestions/ questions regarding set-up, please let me know and I will coordinate with the Engineering Section.

Thank you for all your hard work in preparing for these sessions. We look forward to seeing you in a couple weeks!

Thanks,
Lori

Lori Y. Sun

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